

Stanton Road Primary School



Charging and Remissions Policy

Approval at full Governing Body meeting	17 March 2021
Signed (Chair of Governors)	<i>S Cotton</i>
Agreed Review schedule	three yearly
Next Review Due	September 2024

The governing body of Stanton Road Primary School has adopted the following policy in connection with the matter of charging for school activities.

1. The governing body endorses the policy of the Wirral Local Authority (LA) with respect to charging for school activities. This policy is available from the school.
2. Parents will be asked to pay in cash for materials which are being used in practical activities if they indicate a wish to own the finished product. Parents will be asked before the activity is undertaken whether they so wish.
3. Parents may be asked for payment towards the cost of repairing or replacing any part of the fabric of the school or any item of school property which has been damaged or lost as a result of their child's behaviour.
4. Parents will be asked to pay for examination fees in the circumstances outlined in the Authority's policy statement.
5. School trips and visits form an important part of the curriculum offered by our school. Parents are not required to pay for such visits, but may be asked to make voluntary contributions towards their cost. No pupil will be excluded from a school trip because of their parents' unwillingness or inability to contribute, but it is hoped that parents will feel able to support the school in its efforts to provide a full and interesting curriculum for all its pupils. If the contributions made are not sufficient to enable a planned trip to take place, the Headteacher may cancel the trip or make such changes to the organisation of the trip as he/she thinks necessary.
6. All trips and visits will be organised under the direction of the Headteacher and in accordance with the guidelines issued by LA (Circular 1/86). No school visit will take place without the approval of the governing body. Staff organising such trips will be responsible to the Headteacher at all times.
7. Parents who can prove they are in receipt of benefits listed below will be exempt from paying the cost of board and lodging.
 - *Income Support*
 - *Income-based Jobseeker's Allowance*
 - *Income-related Employment and Support Allowance*
 - *Support under Part VI of the Immigration and Asylum Act 1999*
 - *The guaranteed element of Pension Credit*
 - *Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)*
 - *Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit*
 - *Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)*

8. Parents may be charged for activities defined as 'optional extras', that is, activities which are provided mainly out of school hours and which are not part of the school curriculum. If parents would like their children to take part in such activities but are unable to meet the full cost, financial assistance may be available; the Headteacher is happy to talk to parents in confidence about that possibility.
9. Music tuition is available to all pupils. There is a charge for the service provided by Wirral Schools Music Service which can be obtained by contacting the school directly. Remission fees are available for those parents in receipt of free school meals benefits.
10. A 'Schedule of Charges' will be compiled annually and agreed by the Governing Body. This will include any services provided by the school where a cost is incurred.
11. Free meals may be given to (staff or) visitors at the discretion of the Headteacher.

Schedule of Charges 2020/21

Charge	Scope	Amount
School Meals	Children	£2.30 per meal
School Meals – Staff	Staff	£2.70 per meal
Trips	Children	Voluntary contribution which varies per trip.
Residential Trips	Children	Varies each year. Remission may be granted based on criteria detailed in the DfE 'Charging for School Activities' guidance.
Clubs – external provider	Children	Varies.
Music Tuition	Children	£50 per term

